

# **Dexter Downtown Development Authority**

JULY 15, 2021 <> 7:30AM

## ***Virtual Meeting***

### **MINUTES**

1. Call to Order: Called to order at 7:33 AM on July 15, 2021 by Vice-Chairman Don Darnell.

2. Roll Call

Doug Finn – Absent

Don Darnell – Attending remotely in Dexter Township, Washtenaw County, Michigan

Mike Fitzpatrick – Attending remotely in the City of Dexter, Michigan

Carol Jones – Attending remotely in the City of Dexter, Michigan

Shawn Keough – Attending remotely in the City of Dexter, Michigan

Patrick Becker – Absent

Rich Bellas – Attending remotely in the City of Dexter, Michigan

Mike Penn – Attending remotely in the City of Dexter, Michigan

Karen Magdich – Absent

Phil Mekas – Arrived at 7:37 AM, attending remotely in the City of Dexter, Michigan

Fred Schmid – Attending remotely in the City of Celebration, Florida

Randy Willis – Absent

Also in remote attendance: Michelle Aniol, Community Development Manager.

3. Approval of Minutes from the June 17, 2020 Regular Meeting

*Motion Penn; support Fitzpatrick to approve the minutes of the Regular Meeting of June 17, 2021 as presented.*

*Ayes: Bellas, Darnell, Fitzpatrick, Jones, Keough, Mekas, Penn and Schmid*

*Nays: None*

*Absent: Becker, Finn, Magdich and Willis*

*Motion carries*

4. Approval of Agenda:

*Motion Schmid; support Fitzpatrick to approve the agenda as presented.*

*Ayes: Schmid, Penn, Mekas, Keough, Jones, Fitzpatrick, Darnell and Bellas*

*Nays: None*

*Absent: Willis, Magdich, Finn and Becker*

*Motion carries*

5. Pre-arranged Audience Participation: *None*

6. Non-Arranged Citizen Participation: *None*

7. Treasurer's Report: *Treasurer Mike Fitzpatrick provided information on the July Treasurer's Report which reflects the June 30, 2021 end of the year information.*

- a. July Invoices: *Invoice from Dexter Print & Embroidery for Marketing Banners in the amount of \$160.00; invoice from Graciela Demerath for Banner Design in the amount of \$230.41; invoice from Dexter Mill for five Planters in the amount of \$280.00; invoices from Spartan Barricades for Main Street Barricades in the total amount of \$948.75 for a total of invoices in the amount of \$1,619.16.*

*Motion Penn; support Schmid to pay the total of invoices in the amount of \$1,619.76.*

*Ayes: Darnell, Jones, Mekas, Keough, Penn, Bellas, Fitzpatrick, and Schmid.*

*Nays: None*

*Absent: Willis, Becker, Finn and Magdich*

*Motion carries*

- b. Treasurer's Report –July 2021

*Motion Keough; support Penn to approve the July 2021 DDA Treasurer's Report.*

*Ayes: Darnell, Fitzpatrick, Jones, Keough, Bellas, Penn, Mekas and Schmid*

*Nays: None*

*Absent: Finn, Becker, Magdich and Willis*

*Motion carries*

8. Correspondence / Communications:

- a. Scio Township Notice of Distribution of Master Plan

*Ms. Aniol explained the purpose of the notice from Scio Township regarding their Draft Master Plan and making the Baker Road Corridor a commercial space that could impact the City of Dexter and the DDA. She reported that a committee composed of members of City Council and Planning Commission will meet next Tuesday with representatives from Scio Township.*

9. Action Items: None

10. Discussion and Updates

- a. Main Street Water Well Barricades discussion – continued

*Ms. Aniol spoke of a review of the safety of the barricades being used in the City with Director Magdich and reported that there is no requirement on colors used in the barricades. There could be additional precautions used such as adding rubber bumpers (which the DPW does not Support) or the use of reflective tape. Discussion followed with concerns about safety.*

Mr. Bellas left the meeting at 8 AM

## 11. Reports:

### a. Mayor– Shawn Keough

*Mayor Keough includes his written report per packet and provided the following updates:*

- *City Council began a new fiscal year in July and passed the 2021-2022 Budget at the June meeting.*
- *Sanam Arab was sworn in at the July 12, 2021 meeting as the newest City Council member filling Julie Knight's seat.*
- *Road work was approved and will occur in Dexter Crossing in August and September.*
- *There will be a Dexter Daze in a few weeks.*
- *The City is looking to have the closing on the 3515 Broad Street property in July.*
- *City Council voted to return to in person meetings in September.*
- *Ms. Aniol and I are trying to set up a meeting with Alex Wallace regarding the dumpster issue.*

### b. Staff – Michelle Aniol

*Ms. Aniol includes her written report per packet and provided the following updates:*

- *At their last meeting, Planning Commission discussed the plans for construction of an office building for Care2Cure at 7390 Dexter Ann Arbor Road. The project is a good project; however, the design does not fit with the corridor and Planning Commission requested a revised design.*
- *The City is starting to get requests for Small Cell Wireless Communications providers.*
- *Staff has received a request for a barrier free parking area at the 150 Jeffords building. I will be bringing this back next month.*
- *The Fillmore is expanding their outdoor seating with a patio and garden facility.*

## 12. Chairman's Report: *Next meeting – August 19, 2021*

### a. Decorative Lighting for the Broad Street Pedestrian Walkway

- b. *Vice Chairman Darnell inquired about having a report and update on 3045 Broad Street for next month's agenda and to have a Broad Street Committee meeting.*

## 13. Non-Arranged Citizen Participation: *None*

14. Adjournment

*Motion Schmid; support Keough to adjourn the meeting at 8:29 AM*

*Unanimous voice vote approval with Becker, Bellas, Magdich, Willis and Finn absent.*

Respectfully submitted,

Approved for Filing: August 19, 2021

Carol J. Jones, Secretary